

Understanding Your Invoice & Statement

OnTrac
ON TRAC COMPANY

ACCOUNT NUMBER: 00000 INVOICE DATE: 04/02/16 INVOICE NUMBER: 0000000 PAGE: 1 of 2

Invoice & Statement

Billing Address: 2501 S PRICE RD STE 201, CHANDLER, AZ 85286-7897

Questions? We Can Help. P: 877.227.5139 M-F 7a-4p (PST) | F: 602.871.9628 | E: billing@ontrac.com | OnTrac Tax ID: 98-0066674

INVOICE DATE	TOTAL THIS INVOICE	DUE DATE
04/02/16	\$22.57	04/02/16

Service Levels (OUTBOUND, INBOUND & 3RD PARTY) Shipments

Service Gold	0
Service	0
OnTrac Ground / CallTrac	3
OnTrac Freight	0
Total Shipments This Period	3

Invoice Summary (OUTBOUND, INBOUND & 3RD PARTY) Charges

Transportation Charges	21.40
Fees & Surcharges	1.17
Value-Added Services	0.00
Total Due This Period	\$22.57

Account Summary Charges

Prior Balance	21.44
Adjustments	0.00
Payments (Thank You!)	0.00
New Charges (Data Sort)	22.57
Total Account Due	\$44.01

Remittance Advice: Your payment is due upon receipt. ACCOUNT NUMBER: 000000, INVOICE NUMBER: 0000000, AMOUNT DUE: \$22.57, DEBIT FROM MY CREDIT: []

Change of address? Please check box and complete form on reverse side.

Thank you for choosing OnTrac!

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Invoice & Statement

Amount Outstanding (Prior Invoices): 8 Payments (Thank You!): 9 Unapplied Credit: 0.00

Please include the Remittance Advice portion of each outstanding invoice with your payment. Based on payments received 02/16. Unapplied Credit is added when invoice adjustments are made or when invoices are overpaid. You can use any amount of Unapplied Credit on the Remittance Advice field.

Account #	Shipped	Ref 1:	Ref 2:	Tracking Number
#1	Shipped Mar 7, 2016	OnTrac LAX	GROUND	C1001566495000
#2	Shipped Mar 14, 2016	OnTrac LAX	GROUND	C1001069388831
#3	Shipped Mar 21, 2016	OnTrac LAX	GROUND	C1001069388832

Billing Address Change Changes to Pickup Address?

Account Number: [] Effective Date: [] Name: []

Company: [] Address: [] Email: []

Address: [] City: [] Phone: []

City: [] State: [] ZIP Code: [] Fax: []

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- Your invoice number. You will need to reference this number if you have any questions about your invoice.
- The number of packages shipped, and the service level selected for the shipments.
- Service updates and company information.
- Summary of invoice charges
- Summary of account charges
- Field to denote the amount of Unapplied Credit that should be applied to the invoice.
- The Remittance Advice. Please include it when mailing your payment.
- Invoices that are still open.
- Recent payments received.
- If adjustments are issued, Unapplied Credit is added to your account.
- Delivery address, POD and shipment details.
- Breakdown of fees, surcharges, and value-added services.
- Summary of charges for the shipments.
- Total charges, including weight, and number of packages.
- If your billing address needs to be updated, please include the new information with the Remittance.

Questions?

Call 877.227.5139 or email billing@ontrac.com

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