

Holiday Schedule



800.334.5000
ontrac.com

Dear Valued Customer:

OnTrac would like to announce the following Holiday schedule:

Thurs, Dec. 30th Normal Pickups & Deliveries.	Fri, Dec. 31st Normal Pickups & Deliveries.	Sat, Jan. 1st Closed New Year's Day. No Pickups or Deliveries.	Mon, Jan. 3rd Normal Pickups & Deliveries.
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So that we may give you the highest level of service, please take a moment to let us know if you have any specific delivery needs during the Holidays.

Account Name:	<input type="text"/>	Account Number:	<input type="text"/>
Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
		Zip Code:	<input type="text"/>
Contact Name:	<input type="text"/>	Phone Number:	<input type="text"/>

Customer Service?

On Monday January 3rd, customer service will resume normal business hours. They will be available from 6:30am - 9:00pm PST.

Closing Early?

If your business is closing before your scheduled pickup time on any of the following dates please call 800.334.5000. For special pickup arrangements please complete this form and hand it to your OnTrac driver or fax to the number listed on the form

Holiday Week Closures	Fri, Dec. 31st	Mon, Jan. 3rd
<input type="checkbox"/> We will be open regular business hours	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> We will be closed	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> We will be open, but with limited hours	from: <input type="text"/>	from: <input type="text"/>
	to: <input type="text"/>	to: <input type="text"/>

Drop Box Service

Many Drop Boxes will have a last pickup time that is earlier than normal. Please check your local drop box a few days prior to December 30th for the posted last pickup time. There will be no Drop Box pickups on January 1st.

Please complete and return to your OnTrac courier or simply fax to:

(602) 760-2417

Thank you for your continued support. All of us at OnTrac wish you and your families a safe and happy holiday.